

2016 Texas Charter Schools Conference Presentation Policies

To be read, signed by the submitter on behalf of the group, scanned and uploaded into the submission system along with the presentation proposal.

Texas Charter Schools Conference
JW Marriott Austin, Texas
October 3-5, 2016

Read the statement below. Type your first and last name on the line below.

Breakout Session Information

- The submissions collected from this Call for Proposals will be considered for breakout sessions only.
- Breakout sessions take place on October 3-5, 2016 and are 75 minutes in length.
- Presenters must be available on any day for which TCSA assigns your session.
- Nearly 130 sessions will be accepted.
- Persons presenting at the conference are expected to use material and language that does not discriminate on the basis of gender, race, color, ethnicity, religion, physical ability, and/or sexual orientation.
- Session proposals submitted under this Call for Presentations may not be used as a place for direct promotion of a presenter's product, service or monetary self-interest. Sales pitches disguised as presentations that are submitted in the non-vendor category will not be considered.
- Sessions where over 25% of the content or material is determined to be a sales pitch based on session monitor or participant feedback will be documented and presenters will not be invited to future conferences of the Texas Charter Schools Association.

Submission Information

- The individual submitting the abstract is responsible for signing, scanning and uploading the Submission Information and Policies on behalf of all presenters in order to submit the proposal.
- Making sure all presenters have read and are aware of these Policies.

- Submitters agree to provide contact information for ALL presenters, including, name, address, phone number, and email address.
- Each submission should fall under one of the designated conference strands. If you are unsure as to which strand you should select, please email pmoeller@txcharterschools.org.

Presenter Registration Fees

- TCSA does not pay any honoraria, speaker fees or expenses for presenting breakout session presenters, but hopes that the intangible benefits of being a part of our educational programming make the effort worthwhile for presenters.
- All accepted presenters who also plan to participate as a full conference attendee must pay conference registration fees and have a registration badge. Please explain this policy to your co-presenters.
- To thank presenters for their contribution of time and expertise, the primary/main speaker will be offered a complimentary full registration to the Texas Charter Schools Conference. Once you accept your offer to present, TCSA will automatically register the primary speaker for the conference.
- Please Note: Only One (1) speaker per session will be offered the complimentary registration.
- All other speakers must register through the standard TCSA registration system.

Breakout Sessions

- Breakout rooms will be equipped with an LCD projector, screen, podium with microphone, and a head table for four with passable microphone. Any other audiovisual equipment (i.e. DVD player, additional audio, flipcharts, etc.) must be ordered separately and paid for by the presenter.
- All breakout rooms will have wireless Internet access. If presenter(s) would like wired Internet access, they will need to order and pay for that separately through the conference venue. The cost for wired Internet is determined solely by the conference venue.
- Presenters agree to abide by the terms of the copyright release in order to present at the Texas Charter Schools Conference. TCSA may record audio and/or video presentations and make them available to members and other professional interested in the topic.
- Presenters understand that TCSA does not provide hardcopy handouts of presenter materials to attendees. Presenters will be provided and encouraged to use a link to upload any materials associated with their presentation prior to the session. TCSA requires a copy of all presentation materials used to be provided to us by September 1, 2016 for credit issuing purposes.
- Presenters agree to permit TCSA to provide their contact information to attendees upon request.

Other TCSA Rules

- If your proposal is selected, TCSA reserves the right to revise presentation titles, reassign the selected Strand, and/or edit the program summary for promotional and program materials.
- When similar presentation submissions are received, the program committee may recommend combining them in a single session. Acceptance of proposals may depend on your willingness to modify your proposal and/or to present with colleagues with a related proposal.
- TCSA reserves the right to cancel a session based on noncompliance at any point. This includes, but is not limited to: failure to fully register, failure to return required documents, presenter changes, etc.

On behalf of the presenter(s), I, as the submitter, have read, understand and agree with the above Submission Information and Rules.

As per the submission of this proposal, I release all copyright of presented content to the Texas Charter Schools Association for its use in promoting quality charters schools.

I also confirm that I will share all of the above Submission Information and Rules with all presenters of this session.

Sign Name: _____

Print Name: _____